

NMRbox Privacy Notice

Applicability

NMRbox is a resource for biomolecular NMR (Nuclear Magnetic Resonance) software developed by the National Center for Biomolecular NMR Data Processing and Analysis, operated at UConn Health. Additionally, the NMRbox website provides tools for finding the software you need, documentation and tutorials for getting the most out of the software, and allows users to request an account to access cloud-based virtual machines for executing the software.

This Privacy Notice summarizes our practices concerning the collection, use, disclosure and other processing of user information to grant and maintain access to NMRbox and applies to all users of the platform.

Updates to this Privacy Notice

Because technology itself and the rules requiring data management and privacy continue to evolve rapidly, UConn Health may make appropriate updates to this notice from time to time. Any updates to this Privacy Notice will be posted to this page and will reflect the date of such revision.

Collection and Use

There are two types of information that UConn Health may collect from NMRbox users: (1) information that is collected automatically, and (2) information that users provide voluntarily.

Information Collected Automatically

We may automatically collect, store and use the following information to support functionality of the NMRbox website:

1. Routing information such as the Internet domain and Internet Protocol (IP) address from which users access the site, and
2. Essential technical information to enhance the end user experience such as; time and date accessed; operating system used; website navigation; and type of browser used.

Additionally, certain activity is logged by username within the cloud-based virtual machines for executing the software.

Information that is collected automatically may be retained as necessary for appropriate business purposes, including to review and enhance program delivery. While in general this information is not reported or used in any manner that would reveal personally identifiable information, it should be noted that this information, along with other information that might be available, may enable UConn Health to identify an individual involved in a specific transmission and that this information may be forwarded to law enforcement agencies or appropriate UConn Health personnel when required as part of an investigation.

Information Provided by You

Other than automatically-collected technical information about your use of the NMRbox website described above, you will be required to provide at minimum your name, address, e-mail address, job title and institutional affiliation to create an NMRbox account. The personal data provided by you is used to verify your affiliation so you may access the software provided by 3rd party developers. Using NMRbox is a free service and is voluntary.

As part of using data processing and analysis software, you will likely be providing data to be stored on NMRbox servers. Additionally, as part of use, we may store correspondence with you requesting support or other service requests.

While most voluntary information is only maintained long enough to provide the specific service requested, some personally identifiable information may be retained longer in order to meet specific Records Retention Schedules as mandated by the State of Connecticut or other regulatory bodies, and/or as part of backup procedures.

Disclosure & Information Sharing

Aggregate & Non-Identifiable Data

UConn Health may share aggregate, non-personally identifiable information with other entities or organizations.

Personally Identifiable Information

UConn Health may share your e-mail with appropriate UConn Health personnel or departments to ensure the functionality, quality and/or security of NMRbox or the NMRbox website, or to manage your relationship with UConn Health. UConn Health also may share certain personally identifiable information (PII) with 3rd party developers contributing to the NMRbox website or platform. All such vendors are bound by the same data privacy and security rules as UConn Health when accessing, using or otherwise processing PII on behalf of UConn Health.

We do not voluntarily share PII with other entities or organizations, except under the following circumstances:

- With your prior written consent.
- When we have given you clear notice that we will disclose information that you voluntarily provide.
- With appropriate external parties, such as law enforcement agencies, in order to investigate, verify or enforce compliance with the policies governing our website and applicable laws, or to protect against misuse or unauthorized use of our website. Any such disclosures shall comply with applicable laws and UConn Health policies.
- When required by applicable law.

Please note, that as a public institution of higher education in the State of Connecticut, UConn Health is subject to the Connecticut Freedom of Information Act. As such, we may be required by law to disclose

certain records or portions of a record's content to comply with a document request made pursuant to this Act. UConn Health shall follow all applicable laws requiring protection of PII when responding to such requests for information under the Connecticut Freedom of Information Act.

Security

Due to the rapidly evolving nature of information technology, the electronic transmission of data, including via the Internet, cannot be guaranteed as completely secure. UConn Health is committed to protecting your privacy and securing your information. However, we cannot guarantee the security of any information that you transmit to UConn Health from outside our environment, and you do so at your own risk. Once we receive the information you transmitted, we will use reasonable safeguards consistent with applicable legal requirements and prevailing information security standards to appropriately maintain the security of personal information collected on or otherwise processed by way of our websites.

Additional Data Subject Rights Notification

Under laws applicable to the European Union, specifically the General Data Protection Regulation 2016/679 ("GDPR"), if your personal information was transferred out of the European Union, you have the right to request access to, rectify, erase and restrict the processing of your personal data. You also have the right to revoke this consent to use your personal data. You may exercise these rights or ask questions concerning the use of your information by contacting UConn's Privacy Office at privacyoffice@uchc.edu. If personal information was transferred out of the European Union to UConn Health and you feel UConn Health has violated the GDPR, you have the right to file a complaint with the appropriate supervisory authority in the European Union. These rights are more specifically described in the Privacy Notices posted on UConn Health's website at <http://privacy.uconn.edu>.

If you believe that, under applicable laws of your home country, you have additional rights that you would like to exercise, you may contact UConn Health's Privacy Office at privacyoffice@uchc.edu.

Contact Information

If you have questions or concerns about this policy or other privacy-related matters at UConn Health, please contact UConn Health's Privacy Office at privacyoffice@uchc.edu.